



Executive Committee Meeting Minutes
December 8, 2014

Chair Tilton called the Belknap County Executive Committee meeting to order at 9:02 PM on the above date at 34 County Drive, Laconia, NH.

In Attendance: Representatives Gallagher, Comtois, Flanders, Sylvia, Hurt, Tilton, and Vadney.

Election of Officers: Rep. Tilton explained that the Executive Committee needs to elect officers and suggested that they defer doing this until the next meeting. Usually, the three Officers of the Delegation also serve as the Executive Committee officers or a second set of officers could be elected. Chair Tilton asked everyone to think about this so that a vote can be taken at the next meeting. For this meeting, the three officers (Chair, Vice Chair and Clerk) can act as the Executive Committee officers and asked for a motion to that effect. M/Vadney, S/Comtois to approve the officers of the Delegation serve as the EC officers for this meeting. Unanimous. **Motion passes.**

Transfer request: The request is to transfer \$2,000 from building improvements to courthouse maintenance and repairs for an unexpected HVAC repair. The heat is not working in a portion of the courthouse and there is only \$2.60 left in the line item. This is a necessary repair on the rooftop unit over courtroom #1. M/Vadney, S/Flanders to approve the transfer as presented. Unanimous. **Motion passes.**

Administrator Shackett told Chair Tilton that there were 4 other transfers waiting for approval of the Executive Committee. Administrator Shackett said she would email these to the committee. Chair Tilton said that the Commissioners have to make a written request to the Executive Committee to consider transfers. Commissioners said they would do so and Chair Tilton said that they would schedule a meeting for Tuesday, December 16, 2014.

Adjourn: With no further business to come before the committee, M/Comtois, S/Sylvia to adjourn at 9:16 pm. Unanimous. **Motion passes.**

Respectfully submitted,

Brian Gallagher
Clerk, Executive Committee